

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN DIEGO

ORDER RE DEPARTMENT 64 POLICIES & PROCEDURES

[Revised effective March 22, 2004]

JUDGE: William R. Nevitt, Jr.

STAFF:

Court Clerk:		(619) 685-6028
Calendar Clerk:	Barbara Osthoff	(619) 685-6031
Court Reporter:	Susan Platt	(619) 685-6029
Bailiff:	Deputy Joe Arnold	(619) 685-6028

1. **Ex Parte Hearings:** Ex-parte applications will be heard by reservation on Monday through Thursdays, beginning at 8:15 a.m., and at such other days and times as the Court will designate. Reservations are to be made by calling Department 64's calendar clerk, Barbara Osthoff, at least 24 hours in advance. The Court may refuse any ex-parte application unaccompanied by a proposed order for the Judge's signature or which otherwise fails to comply with the local rules.
2. **Trials:** Court hours for trials are Monday through Thursday, 9:00 a.m. until noon, and 1:30 p.m. until 4:15 p.m., unless otherwise ordered.
3. **Law & Motion:** The Law & Motion calendar in Department 64 will be heard on Fridays. Counsel must obtain hearing dates by calling the calendar clerk, Barbara Osthoff. Hearings will be conducted in accordance with Local Rule 2.19 (as revised in 2004) and California Rule of Court 324.

WILLIAM R. NEVITT, JR.
Judge of the Superior Court